

University Information Technology Advisory Committee

Annual Report

2002-2003

The University Information Technology Advisory Committee (UITAC) was created in Fall 2000 to “provide guidance for the development and use of technology for instruction, research, public service and administrative activities at Virginia Commonwealth University as well as coordinate information technology activities with the VCU Health System”.¹ UITAC meets on a monthly basis to develop information technology policies, standards and guidelines, identify IT planning and funding priorities and to establish a process for IT strategic planning.

The committee continues to focus in the policy development area. With the widespread and increasing use of technology among students, faculty and staff for academic and administrative functions, the University needs a codified set of standards that govern the appropriate use of IT. The upcoming year will see a return to IT planning efforts as the University begins several major IT initiatives.

The matrix below shows the major activities and accomplishments of UITAC in 2002-03 and the current status of each item.

Action	UITAC	Other Reviews*	VPs/President
Recommend Revised Information Security Policy	■	■	■
Approve Structure of Computer Emergency Response Team	■	■	n/a
Recommend Establishment of a Copyright Policy Committee	■	○	
Recommend Patriot Act Procedures	■	■	■
Recommend State IT Plan	■	■	■
Develop VCU IT Strategic Plan	○		
Recommend Internet E-Mail Management Policy	■	■	○
Recommend Server Registry Policy	■	■	○
Recommend University-wide IT Project Review Process	■	○	
Review UITAC Membership and Structure	■	n/a	n/a

*Reviews by General Counsel, administrative units and governance groups.

Key: ■ = completed ○ = in process n/a = Not applicable

UITAC Members:

Co-Chairs:	Robert Mattauch (Engineering)	David Sarrett (Dentistry)**
Voting Members:	Veronica Shuford (Pharmacy)	Lynn Nelson (Humanities & Sciences)
	Frances Smith (Education)	Timothy Broderick (Medicine)**
	James Shultz (Finance & Administration)	
<i>Ex officio</i> Members:	Phyllis Self (Academic Tech)	Mark Willis (Admin. Information Technology)
	Carl Gattuso (VCU Health System)	John Ulmschneider (University Libraries)

**Members to be replaced in 2003-04.

¹UITAC charge approved by the President and vice presidents.